

**TANDRIDGE DISTRICT COUNCIL
COMMITTEE FORWARD PLAN
8 NOVEMBER 2023**

Subject	Lead Officer	Open / Exempt	Plans for Consultation	Wards affected	Committee & Date of Meeting
Community Services Committee - 9 November 2023					
Review of the Hackney Carriage (Taxi) Maximum Table of Fares - November 2023 To review the Hackney Carriage (Taxi) Maximum Table of Fares.	Aneurin Hughes, Senior Licensing Officer, Jeannette Pickles, Licensing Officer	Open		All Wards	Community Services Committee 9 November 2023
Quarter 2 2023/24 Key Performance Indicators - Community Services Committee To consider the Quarter 2 2023/24 Key Performance Indicators.	Simon Mander, Head of Environment	Open		All Wards	Community Services Committee 9 November 2023
Quarter 2 2023/24 Budget Monitoring - Community Services Committee To receive the Quarter 2 2023/24 Budget Monitoring Report for Community Services.	Rona Leitch, Finance Specialist	Open			Community Services Committee 9 November 2023
Planning Policy Committee - 16 November 2023					
Update on biodiversity and nature recovery in Tandridge	Helen Murch, Chief Planning Officer	Open		All Wards	Planning Policy Committee 16 November 2023

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Local Plan update	Katya Fox, Planning Policy Specialist	Open		All Wards	Planning Policy Committee 16 November 2023
A22 Corridor Study	Katya Fox, Planning Policy Specialist	Open		All Wards	Planning Policy Committee 16 November 2023
Quarter 2 2023/24 Key Performance Indicators - Planning Policy Committee To consider the Quarter 2 2023/24 Key Performance Indicators.	Mark Berry, Interim Development Management Manager	Open			Planning Policy Committee 16 November 2023
Quarter 2 2023/24 Budget Monitoring - Planning Policy Committee To receive the Quarter 2 2023/24 Budget Monitoring Report for Planning Policy.	Helen Stocker, Finance Business Partner	Open		All Wards	Planning Policy Committee 16 November 2023
Report of the CIL Working Group - 26th October 2023	Vince Sharp, Democratic and Electoral Services Officer	Open		All Wards	Planning Policy Committee 16 November 2023
Licensing Sub-Committee - 22 November 2023					
Application from DB for a private hire driver licence	Jeannette Pickles, Licensing Officer	Fully exempt		All Wards	Licensing Sub Committee 22 November 2023
Application from SA for a hackney carriage and private hire (dual) driver licence	Jeannette Pickles, Licensing Officer	Fully exempt		All Wards	Licensing Sub Committee 22 November 2023

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Application from AH for a hackney carriage and private hire (dual) driver licence	Jeannette Pickles, Licensing Officer	Fully exempt		All Wards	Licensing Sub Committee 22 November 2023
Application for a private hire vehicle submitted by Station Cars Limited	Jeannette Pickles, Licensing Officer	Open			Licensing Sub Committee 22 November 2023
Housing Committee - 23 November 2023					
Council House Building Programme – new scheme - November 2023	Nicola Cresswell, Housing Development Specialist	Open			Housing Committee 23 November 2023
Council House Building Programme – Proposed Land Acquisition	Nicola Cresswell, Housing Development Specialist, Carol Snowden, Housing Development Specialist	Fully exempt Involves commercially sensitive information		All Wards	Housing Committee 23 November 2023
Council House Building Programme – Wolfs Wood – Budget	Nicola Cresswell, Housing Development Specialist, Carol Snowden, Housing Development Specialist	Open		Oxted South	Housing Committee 23 November 2023
Stafford Road – Car Park To consider a report on Stafford Road car park.	Jason Thomas, Asset Management Specialist	Open		All Wards	Housing Committee 23 November 2023
Quarter 2 2023/24 Key Performance Indicators - Housing Committee To consider the Quarter 2 2023/24 Key Performance Indicators.	James Devonshire, Head of Housing	Open			Housing Committee 23 November 2023

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Quarter 2 2023/24 Budget Monitoring - Housing Committee To receive the Quarter 2 2023/24 Budget Monitoring Report for Housing.	Rona Leitch, Finance Specialist	Open		All Wards	Housing Committee 23 November 2023
Audit & Scrutiny Committee - 28 November 2023					
Quarter 2 Performance Exceptions	Giuseppina Valenza, Head of Policy & Communications	Open		All Wards	Audit & Scrutiny Committee 28 November 2023
Annual Governance Statement 2022/23	Lidia Harrison, Head of Legal & Democratic Services (Monitoring Officer)	Open		All Wards	Audit & Scrutiny Committee 28 November 2023
Internal Audit Progress Report - November 2023	Mark Hak-Sanders, Chief Finance Officer (S151)	Open		All Wards	Audit & Scrutiny Committee 28 November 2023
External Audit Update	Mark Hak-Sanders, Chief Finance Officer (S151)	Open		All Wards	Audit & Scrutiny Committee 28 November 2023
Complaints and Freedom of Information update	Giuseppina Valenza, Head of Policy & Communications	Open		All Wards	Audit & Scrutiny Committee 28 November 2023
Independent Person Appointment Update	Barry Gilham, Democratic and Electoral Services Officer	Open		All Wards	Audit & Scrutiny Committee 28 November 2023

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Whistleblowing Policy Review	Lidia Harrison, Head of Legal & Democratic Services (Monitoring Officer)	Open		All Wards	Audit & Scrutiny Committee 28 November 2023
Future Tandridge Programme Update - November 2023	Mark Hak-Sanders, Chief Finance Officer (S151), Tracey Marlow, Senior PMO and Commissioning Officer	Open		All Wards	Audit & Scrutiny Committee 28 November 2023
Annual Fraud Report 2022/23	Mark Hak-Sanders, Chief Finance Officer (S151)	Open		All Wards	Audit & Scrutiny Committee 28 November 2023
Strategy & Resources - 30 November 2023					
Review of Standing Orders	Vince Sharp, Democratic and Electoral Services Officer	Open		All Wards	Strategy & Resources Committee 30 November 2023
Wellbeing Prescription Service – Future Plans	Julie Porter, Head of Communities	Open		All Wards	Strategy & Resources Committee 30 November 2023
Emergency Planning and Business Continuity – The Council’s plans and response arrangements	Chris Hobbs, Emergency Planning and Resilience Specialist	Open		All Wards	Strategy & Resources Committee 30 November 2023
Draft 2024/25 budget and Future Tandridge Programme update	Mark Hak-Sanders, Chief Finance Officer (S151)	Open		All Wards	Strategy & Resources Committee 30 November 2023

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Quarter 2 2023/24 Key Performance Indicators - Strategy & Resources Committee To consider the Quarter 2 2023/24 Key Performance Indicators.	Giuseppina Valenza, Head of Policy & Communications	Open			Strategy & Resources Committee 30 November 2023
Quarter 2 2023/24 Budget Monitoring - Strategy & Resources Committee To receive the Quarter 2 2023/24 Budget Monitoring Report.	Helen Stocker, Finance Business Partner	Open		All Wards	Strategy & Resources Committee 30 November 2023
Minutes of the Investment Sub-Committee - 3rd November 2023	Vince Sharp, Democratic and Electoral Services Officer	Open		All Wards	Strategy & Resources Committee 30 November 2023
Timetable of Meetings for 2024/25 To consider the timetable of Full Council and Committee meetings for 2024/25.	Alex Berry, Democratic and Electoral Services Manager, Vince Sharp, Democratic and Electoral Services Officer	Open		All Wards	Strategy & Resources Committee 30 November 2023
Proposed New Shop Letting at Quadrant House	Alex Webber, Principal Asset Manager	Fully exempt		Valley	Strategy & Resources Committee 30 November 2023

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Future Items					
UK Shared Prosperity Fund – Funding Allocations To consider the funding allocations from the UK Shared Prosperity Fund	Jason Thomas, Asset Management Specialist, Alex Webber, Principal Asset Manager	Open		All Wards	Community Services Committee 16 January 2024
Hackney Carriage and Private Hire Trades Licensing Policy - For Approval	Aneurin Hughes, Senior Licensing Officer, Jeannette Pickles, Licensing Officer	Open		All Wards	Community Services Committee 16 January 2024
Ongoing Management of Great Farleigh Green	Alex Webber, Principal Asset Manager	Open		Warlingham East Chelsham & Farleigh	Community Services Committee 16 January 2024
Grounds Maintenance Update - January 2024	Simon Mander, Head of Environment	Open		All Wards	Community Services Committee 16 January 2024
Community Services Committee – 2024/25 Draft General Fund Budget and Medium Term Financial Strategy	Mark Hak-Sanders, Chief Finance Officer (S151), Rona Leitch, Finance Specialist	Open		All Wards	Community Services Committee 16 January 2024
Planning Policy Committee - 2024/25 Draft General Fund Budget and Medium-Term Financial Strategy	Mark Hak-Sanders, Chief Finance Officer (S151), Helen Stocker, Finance Business Partner	Open		All Wards	Planning Policy Committee 18 January 2024

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Housing Committee – 2024/25 Draft General Fund Budget and Medium Term Financial Strategy	Mark Hak-Sanders, Chief Finance Officer (S151), Rona Leitch, Finance Specialist	Open		All Wards	Housing Committee 23 January 2024
Housing Revenue Account – 2024/25 Draft Budget	Mark Hak-Sanders, Chief Finance Officer (S151), Rona Leitch, Finance Specialist	Open		All Wards	Housing Committee 23 January 2024
Corporate Plan	Giuseppina Valenza, Head of Policy & Communications	Open			Strategy & Resources Committee 30 January 2024
Risk Management Strategy	Giuseppina Valenza, Head of Policy & Communications	Open		All Wards	Strategy & Resources Committee 30 January 2024
Polling District and Polling Place Review 2023/24 To consider the outcome of the Polling District and Polling Place Review 2023/24.	Alex Berry, Democratic and Electoral Services Manager	Open		All Wards	Strategy & Resources Committee 30 January 2024
Strategy and Resources Committee – 2024/25 Draft General Fund Budget and Medium Term Financial Strategy	Mark Hak-Sanders, Chief Finance Officer (S151), Helen Stocker, Finance Business Partner	Open		All Wards	Strategy & Resources Committee 30 January 2024

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2024/25 Final Budget and Medium Term Financial Strategy	Mark Hak-Sanders, Chief Finance Officer (S151)	Open		All Wards	Strategy & Resources Committee 30 January 2024
Complaints and Freedom of Information update	Giuseppina Valenza, Head of Policy & Communications	Open		All Wards	Audit & Scrutiny Committee 6 February 2024
Appointment of an Independent Person	Lidia Harrison, Head of Legal & Democratic Services (Monitoring Officer)	Open		All Wards	Standards Committee 20 February 2024
Review of the Protocol for Member/Officer Relations	Lidia Harrison, Head of Legal & Democratic Services (Monitoring Officer)	Open		All Wards	Standards Committee 20 February 2024
Grounds Maintenance Update - March 2024	Simon Mander, Head of Environment	Open		All Wards	Community Services Committee 14 March 2024
Quarter 3 2023/24 Key Performance Indicators - Community Services Committee To consider the Quarter 3 2023/24 Key Performance Indicators.	Simon Mander, Head of Environment	Open		All Wards	Community Services Committee 14 March 2024
Quarter 3 2023/24 Budget Monitoring - Community Services Committee To receive the Quarter 3 2023/24 Budget Monitoring Report for Community Services.	Rona Leitch, Finance Specialist	Open		All Wards	Community Services Committee 14 March 2024

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Quarter 3 2023/24 Key Performance Indicators - Housing Committee To consider the Quarter 3 2023/24 Key Performance Indicators.	James Devonshire, Head of Housing	Open			Housing Committee 19 March 2024
Quarter 3 2023/24 Budget Monitoring - Housing Committee To receive the Quarter 3 2023/24 Budget Monitoring Report for Housing.	Rona Leitch, Finance Specialist	Open		All Wards	Housing Committee 19 March 2024
Local Development Scheme	Helen Murch, Chief Planning Officer	Open		All Wards	Planning Policy Committee 21 March 2024
Quarter 3 2023/24 Key Performance Indicators - Planning Policy Committee To consider the Quarter 3 2023/24 Key Performance Indicators.	Mark Berry, Interim Development Management Manager	Open			Planning Policy Committee 21 March 2024
Quarter 3 2023/24 Budget Monitoring - Planning Policy Committee To receive the Quarter 3 2023/24 Budget Monitoring Report for Planning Policy.	Helen Stocker, Finance Business Partner	Open		All Wards	Planning Policy Committee 21 March 2024
Quarter 3 2023/24 Key Performance Indicators - Strategy & Resources Committee To consider the Quarter 3 2023/24 Key Performance Indicators.	Giuseppina Valenza, Head of Policy & Communications	Open			Strategy & Resources Committee 26 March 2024

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Quarter 3 2023/24 Budget Monitoring - Strategy & Resources Committee To receive the Quarter 3 2023/24 Budget Monitoring Report.	Helen Stocker, Finance Business Partner	Open		All Wards	Strategy & Resources Committee 26 March 2024
Quarter 3 Performance Exceptions	Giuseppina Valenza, Head of Policy & Communications	Open		All Wards	Audit & Scrutiny Committee 11 April 2024